



Customer Business Name: \_\_\_\_\_  
 EDI Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Postal: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Account #: \_\_\_\_\_

## EDI Setup Request

### Business Contact Information

Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### Technical Contact Information

Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Method of Communication	Transaction Sets
<input type="checkbox"/> * Direct FTP	<input type="checkbox"/> 204: Pickup Request
<input type="checkbox"/> VAN	<input type="checkbox"/> ^ 210: Invoice
<input type="checkbox"/> AS2	<input type="checkbox"/> 211: Bill of Lading
<i>* Hercules preferred method</i>	<input type="checkbox"/> 214: Shipment Status
	<input type="checkbox"/> 820: (Incoming) Remittance
	<input type="checkbox"/> 997: Acknowledgement
	<input type="checkbox"/> 990: Load Response

Van Name: \_\_\_\_\_

Qualifier & IDs	Production	Test
ISA Qualifier:		
ISA ID:		
GS ID:		

*^ If 210 transactions are requested, a return 997 is required when the 210 is received*

Accounts Payable email address: \_\_\_\_\_

### How do we handle Correction Invoices?

Correction invoices are also to be sent by EDI

Correction invoices are to be sent by email -

email address: \_\_\_\_\_

### Operations Contacts

Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_